

Kingsdale Academy Governing Board

Meeting held September 14th, 2022

Called to Order: 6:35pm via Google Meet

Members:

Parents: Benjamin Pattison, Greg Piggins, Adam Feldstain, Tiffany Bowens, Benan Naji, Mahmoud Kamel, Pamela Eid, and Debbie Begg

Staff:

Teachers: Maryse Mallouk, Jennifer Galang, Maria Khalil, Sarah Kuchinsky, Lori Marchitello, Lia Ciarallo, Tara Tumin, and Yara Camel-Toueg

Support Staff: Not Applicable

Daycare: Lisa Morenstein

Community Rep.: Not Applicable

Commissioner: Jason Doan

Administration: Natalie Knott

Public: Not Applicable

Recording Secretary: Debbie Begg

1.0 Welcome/Call to Order

Welcome by Ben Pattison

Regrets: Tiffany Bowens

2.0 Adoption of the Agenda

It was motioned by Lisa Morenstein to adopt the agenda for September 14th, 2022, including amendment.

Seconded by Lori Marchitello

It was carried unanimously (RESOLUTION: 22-09-01)

3.0 Appointment of the Chair for Governing Board for 2022-2023

Greg Piggins was nominated for Governing Board Chair and accepted the nomination.

It was motioned by Ben Pattison to appoint Greg Piggins as Chair of the Kingsdale Governing Board for the 2022-2023 school year.

Seconded by Adam Feldstain

It was carried unanimously (RESOLUTION: 22-09-02)

4.0 Appointment of Recording Secretary and Compensation

Benan Naji was nominated for Secretary and accepted the nomination.

Discussion took place regarding an honorarium to be paid to the secretary. It was proposed to pay a twenty-dollar (\$20) honorarium to the Secretary for each Governing Board meeting where minutes are taken during the 2022-2023 school year.

It was motioned by Ben Pattison to appoint Benan Naji as recording secretary of the Kingsdale Governing Board for the 2022-2023 school year, including honorarium.

Seconded by Adam Feldstain

It was carried unanimously (RESOLUTION: 21-09-03)

5.0 Adoption of the minutes of June 15th, 2022

5.1 The minutes from the June 15th, 2022, GB meeting were presented.

It was motioned by Ben Pattison to approve the minutes for June 15th, 2022, as presented.

Seconded by Tara Tumin

It was carried unanimously (RESOLUTION: 22-09-04)

6.0 Use of City Fields

Using city fields for Kingsdale during school hours.

It was motioned by Ben Pattison to approve using city fields by Kingsdale students.

Seconded by Adam Feldstain.

It was carried (RESOLUTION: 22-09-05)

7.0 Correspondence

7.1 Received - No correspondence

7.2 Outgoing - No correspondence

8.0 New Business

8.1 Schedule of Governing Board Meetings

The following dates and times were proposed for Governing Board meetings for 2022-2023 to begin at 6:30pm via Google Meet until further notice.

Planned on 2nd Tuesday of the month

Tuesday October 11th

Tuesday November 8th

Tuesday December 7th (tentatively in person possibly joint with Home & School)

To revisit new dates in January onward

It was motioned by Ben Pattison to approve date for the next 3 meeting dates.

Seconded by Adam Feldstain.

It was carried (RESOLUTION: 22-09-06)

8.2 Appointment of Community Representatives

It was decided not to elect Community Representative

8.3 Internal rules and management

Sub-committee will begin the process to review internal rules Greg Piggins, Mahmoud Kamel & Ben Pattison

It was motioned by Greg Piggins to approve subcommittee to review internal rules.

Seconded by Mahmoud Kamel.

It was carried (RESOLUTION: 22-09-07)

Rules:

The following internal rules of the Kingsdale Governing Board were briefly mentioned and should be reviewed by each member on an individual basis.

The Chair of the GB would run the meeting in such a way that there is discussion that follows the items listed on the agenda. Members will be respectful, take turns speaking and raise their hands to speak. Members will review documents that are sent to them in order to be prepared for meetings.

Documents: Whenever possible, information needed to prepare for the meeting (such as consultation documents, minutes) shall be provided by the chair at least one week prior to the meeting (or as soon as she receives them). Members should read these documents prior to the meeting in order to be prepared to discuss and vote on these documents.

Reports: Those presenting a report at the meeting (Principal, Daycare, Commissioner, Sector Parent Rep, Community Representative (H&S)) should provide their report in writing to the secretary.

Quorum: Quorum is achieved when a majority of GB members are in attendance (9 members) as well as ½ of the parents (4 parents). In order to ensure quorum will be reached, members must advise the chair as soon as possible if they will not be able to attend a meeting.

Meeting schedule: Meetings are scheduled to begin at 6:30pm. If by 8:30pm the items on the agenda have not all been discussed, then a motion needs to be made to either continue discussion until all of the items have been discussed **or** to table the remaining items for the next meeting.

Meeting Cancellation: If a meeting has to be cancelled because of unforeseen circumstances (such as snowstorm, power outage), the GB Chair and Principal will consult and decide whether or not to cancel or postpone the meeting. If such is the case, the GB chair shall send out an email to all members as soon as a decision is made. The Principal shall inform all parents through an ERMS message. It is recommended that on days with bad weather, members should carefully monitor their emails.

Attendance by members: Attendance at meetings is required by all members. The GB Chair shall deal with any members who do not attend regularly. If a Parent member does not attend regularly then the Chair can ask for the parent member's resignation. However, this resignation cannot be imposed. The resignation shall be submitted in writing. If a parent member does resign, then the remaining parent members reach a consensus on who the new member will be; a general assembly of parents is NOT required.

Email votes: Although email votes limit the discussion that can take place, and email votes are not recommended as they do not take place in a public forum, all measures and steps shall be taken to eliminate the need for email votes. However, it is understood that certain last-minute circumstances create situations where they are required. If a vote is required prior to the next meeting, then the information regarding the event/fundraiser shall be sent to the GB Chair for review and distribution. She will send all relevant information to all members by email for a review, discussion and vote by email. She will tally votes and the results will be announced. The vote and results shall be ratified into the minutes at the next meeting.

8.4 Substitutes / Alternates - process

For parent members, the alternates were elected at the AGA on September 8th and are listed on the GB members list.

As soon as a parent member is aware that they will not be able to attend a meeting, they shall notify the Chair. The Chair is then responsible for notifying the parent alternates by email that an alternate

is required. The first parent member that responds will be the parent alternate for that meeting. It will be up to the Chair's discretion to encourage as many parent alternates to participate as possible.

Potential to review and propose amendments to the GB rules

8.5 Governing Board Budget

The Governing Board budget for 2022-2023 has not been received. Item is tabled until next GB meeting.

8.6 Rentals

No rentals are approved at GB anymore. To be added to Principals report for future.

8.7 Service Contracts

Possibility of upcoming service contract for: Free Hebrew School
Cost: \$69 per year
Need 1 classroom to gather over lunch
Parents would sign up on-line
Natalie to obtain more info and present when more information is available

8.8 Field Trips

Terry Fox Run
Date: 07Oct (rain date 14Oct)
Outside of school field but within 1km (except for K4 or children without authorization forms, etc. will stay on Kingsdale field)
Note: Backup would be to walk on the Kingsdale grounds
Time: TBA, most likely first thing in the morning or first thing in the afternoon
All grades
Ratios: 1:5 K & cycle 1, 1:8 cycle 2, 1:10 cycle 3
Assembly planned to review Terry Fox background and to stretch
Parent volunteers will be requested
Snack to be provided after, provider TBA
Fundraising on a volunteer basis until end of Oct

It was motioned by Ben Pattison to the Terry Fox Run in principle (until paperwork is complete).

Seconded by Tara Tumin.

It was carried (RESOLUTION: 22-09-08)

Supervision fees have gone up from \$10 to \$12

List of field trip changes (copy to be provided by Lisa)

Nov 11th reptizoo 30\$ to 32\$

Nov 18th bowling 30\$ to 32\$

Dec 9th funtropolis 33\$ to 35\$

Jan 20th everblast 30\$to 32\$
 Feb 3rd club fy! 30\$ to 32\$
 Feb 13th Baking 25\$ to 27\$

Ratios 1:10 out of school ratios
 Non daycare attendees may join on a request basis only

*It was motioned by Adam Feldstain to approve price changes as presented.
 Seconded by Maria Khalil.
 It was carried (RESOLUTION: 22-09-09)*

8.9 Fundraising

Kingsdale Home and School
 Uniforms:

<u>YOUTH</u>	Cost	Cost + TX	Selling	Profit
T-Shirt	\$ 9.30	\$ 10.70	\$ 11.00	\$ 0.31
Zip Hoodie	\$ 29.50	\$ 33.93	\$ 34.00	\$ 0.08
Zip Hoodie	\$ 29.50	\$ 33.93	\$ 34.00	\$ 0.08
Hoodie	\$ 28.00	\$ 32.20	\$ 33.00	\$ 0.80
Hoodie	\$ 28.00	\$ 32.20	\$ 33.00	\$ 0.80
Crewneck Sweatshirt	\$ 19.00	\$ 21.85	\$ 22.00	\$ 0.15
Dry Fit Shorts	\$ 18.50	\$ 21.28	\$ 22.00	\$ 0.73
Sweat Pants Elastic Leg	\$ 23.00	\$ 26.45	\$ 27.00	\$ 0.55
Cap	\$ 12.00	\$ 13.80	\$ 14.00	\$ 0.20
Cap	\$ 12.00	\$ 13.80	\$ 14.00	\$ 0.20
ADULT				
T-Shirt	\$ 10.25	\$ 11.79	\$ 12.00	\$ 0.21
Zip Hoodie	\$ 31.50	\$ 36.23	\$ 37.00	\$ 0.78
Zip Hoodie	\$ 31.50	\$ 36.23	\$ 37.00	\$ 0.78
Hoodie	\$ 30.00	\$ 34.50	\$ 35.00	\$ 0.50
Hoodie	\$ 30.00	\$ 34.50	\$ 35.00	\$ 0.50
Crewneck Sweatshirt	\$ 21.00	\$ 24.15	\$ 25.00	\$ 0.85
Dry Fit Shorts	\$ 19.50	\$ 22.43	\$ 23.00	\$ 0.58
Sweat Pants Elastic Leg	\$ 24.00	\$ 27.60	\$ 28.00	\$ 0.40

It was motioned by Adam Feldstain to approve the uniform list and cost rounding up to nearest dollar fundraising as described above.

Seconded by Debbie Begg

It was carried unanimously (RESOLUTION: 22-09-10)

Extension of meeting time

It was motioned by Lisa Morenstein to extend meeting time by 30 minutes.

Seconded by Lia Ciarallo

It was carried unanimously (RESOLUTION: 22-09-11)

9.0 Continuing Business

No continuing business

10.0 Reports

10.1 Principal's Report

The principal's report was presented and documented below.

Presented by Natalie Knott

- School started out well
- Thanks to H&S for surprise treats
- More children are still being enrolled
- COVID standard procedure to be followed (new, if test is negative with no fever student can return to school)

10.2 Staff Report

- In person curriculum night was a success
- First fire drill went well

10.3 Daycare Report

88 children registered

10.3.1 Champions for Life

Frequency: Once a week

Date: Starts in mid of October for 10 weeks

Cost: Free for daycare kids, k5-grade 2

Info: Ryan one of our IA will be running it.

It was motioned by Greg Piggins to approve the daycare programs as described above.

Seconded by Adam Feldstain

It was carried unanimously (RESOLUTION: 22-09-12)

10.4 Commissioner's Report

The Commissioner's not in attendance

10.5 Sector Parent's Representative

No meeting occurred yet, update to be provided at the next meeting

10.6 SNAC Representative

Tiffany was not GB meeting, but SNAC meeting has not occurred yet.

10.7 Home and School Report

Attended K5 curriculum night

Holiday Breakfast

Date: Tuesday December 13

Additional details to be provided at next meeting

Donation Shoe Drive

To request gently used shoes for school gym class, donation bin will be available at corn roast

Meeting dates for the 2022-2023 School Year have been set – first Wednesday of the month except for October.

2022-09-07 - Meeting (Wed)

2022-10-06 - Meeting (Thurs) - moved to Thur to avoid Yom Kippur

2022-11-02 - Meeting (Wed)

2022-12-07 - Meeting (Wed)

2023-01-11 - Meeting (Wed)

2023-02-01 - Meeting (Wed)

2023-03-01 - Meeting (Wed)

2023-04-05 - Meeting (Wed)

2023-05-03 - Meeting (Wed)

2023-06-07 - AGM (Wed)

Hot lunch - Wednesdays

H&S is pleased to once again offer a Hot Lunch Program for the students. This year we are partnering with Pizza Pizza and Hungerbusterz.

1x per month

Pizza Pizza – Cheese and Pepperoni Pizza – Price to parents would remain the same as last year

Ordering will be done by Google Form

2 Slices + Juice = \$7

1 Slice + Juice = \$5

Hungerbusterz – 1 of the following on a rotating basis, we may change the menu if an option isn't a good fit – Cost to parent \$10

Parents order online directly with hungerbusterz. (Cutoff is the Friday before the meal)

Mac & Cheese, Dessert, Juice Box

Chicken or Veggie Nuggets, Dessert, Juice Box

Cheese Tortellini Rosee, Dessert, Juice Box

Penne in Meat or Tomato Sauce, Dessert, Juice

Taco Roll Up (Vegan Cheese), Dessert, Juice

(Vegetarian option Beyond Meat Product)

It was motioned by Lisa Morenstein to approve the meals as described above.

Seconded by Benan Naji

It was carried unanimously (RESOLUTION: 22-09-13)

FSST – Pending information from Ms Sandra for # of students to see what H&S, can do to support these students.

11.0 Members' Open Forum

No items to discuss.

12.0 Questions from the Public

No items to discuss.

13.0 Adjournment

It was motioned by Lisa Morenstein to adjourn the meeting at 8:20 pm.

Seconded by Adam Feldstain

It was carried unanimously (RESOLUTION: 22-09-14)

Next meeting planned October 11th, 2022, at 6:30pm via Google meet

Respectfully submitted by Debbie Begg